

Surrey Heath Borough Council
Employment Committee
14 July 2022

Work Programme 2022/23

Head of Service **Louise Livingston – HR, Performance & Communications**
Report Author: **Julie Simmonds – HR Manager**
Key Decision: **No**
Wards Affected: **n/a**

Summary and purpose

To agree the work programme for the remainder of the 2022/23 municipal year.

Recommendation

The Committee is advised to RESOLVE that the work programme for the 2022/23 municipal year be agreed, as set out at Annex A.

1. Background and Supporting Information

- 1.1 At each meeting the Committee will consider the work programme, be advised of updates and agree amendments as appropriate.
- 1.2 Meetings have been scheduled for the 2022/23 municipal year as follows:
- 13 October 2022
 - 26 January 2023
 - 30 March 2023

2. Proposal and Alternative Options

- 2.1 It is proposed that the Committee considers the list of topics listed in Annex A of the work programme and makes such amendments as appropriate.

Annexes

Annex A – proposed Work Programme for 2022/23

**Employment Committee
Work Programme
2022/23**

Consultative Group meetings for the municipal year are scheduled to be held on the following dates:

- 13 October 2022
- 26 January 2023
- 30 March 2023

The following work for the 2022/23 municipal year has been identified for consideration by the Committee.

Meeting	Topic	Source
13 October 2022	Leave and Special Leave	HR (review)
	Sickness Absence Policy	HR (review)
	Agile Working Policy	HR (review)
	Christmas Closure	HR (new)
	Vexatious & Persistent Complaints Policy	Contact Centre Manager (review)
	Pay negotiations 2023/24	HR
26 January 2023	Pensions Discretion Policy –	HR (review)
	Expenses Policy	HR (review)
	Pay Settlement 2023/24	HR
	Speak Up Policy annual report	HR
	Car and Road Users Policy	HR (review)
	Staff Terms and Conditions of Employment	HR (review)
	Family Friendly Policy	HR (review)
30 March 2023	Pay Settlement 2023/24	HR
	Data Breaches Policy	ICT/Information Governance (review)
	Information Security Policy	ICT (review)
	Data Protection Policy	ICT/Information Governance (review)
	Social Networking Policy	ICT/Information Governance (review)